

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – June 21, 2018
Regular Session 7:00 p.m.
Willows City Council Chambers
201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Taylor called the meeting to order at 7:02 p.m. Members present: Jeromy Geiger, Alex Parisio, Gina Taylor, and Buck Ward. Members absent: Michelle Knight
- 1.2 Welcome Visitors
- 1.3 Flag Salute was led by B.J. Boyd.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for June 21, 2018
Mr. Ward moved, seconded by Mr. Geiger to approve the Agenda for June 21, 2018.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of May 3, 2018 and Special Meeting of May 17, 2018.
Mr. Geiger moved, seconded by Mr. Parisio to approve the Minutes of the Regular Meeting of May 3, 2018 and Special Meeting of May 17, 2018.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

3. RECOGNITION OF RETIREES

- 3.1 B.J. BOYD – David Johnstone, Principal of WHS, presented Mr. Boyd with a plaque for his 34 years of service as an Art teacher at WHS. He shared what a great teacher he was, how he connected with his students and staff, and how he's left his mark all over the campus.

PRESIDENT TAYLOR CALLED A RECESS AT 7:08 P.M.

PRESIDENT TAYLOR RECONVENED THE MEETING AT 7:11 P.M.

4. PUBLIC COMMENTS - None

5. REPORTS

- 5.1 **Employee Associations (WUTA & CSEA)** – No reports
- 5.2 **Principals**
WHS – David Johnstone reported:
 - Thank you to the Board members for all the time they put into the schools.
 - Hired a new P.E. and English teacher. Working on hiring an Ag teacher.
 - Mr. Geiger asked about the ASB election process this year. ASB will be making changes to the election process for the future. An election will be held in the fall for the 2018/19 school year.

MRS. KNIGHT ENTERED THE MEETING AT 7:18 P.M.

- Mr. Parisio asked how many members were on the cheer squad. Mr. Drury reported that there is a team of 10 JV cheerleaders and 10 Varsity cheerleaders.

- Many students have been lined up to participate through Link Crew to work at the Freshman Orientation in August.

WIS – Steve Sailsbery reported:

- Thank you to the Board members who attended the WIS graduation.
- Thank you to the Board for approving a teacher for the Opportunity program at WIS.
- An English teacher has been selected and they are in the process of recruiting a 7th grade math/history teacher.

MES – Stephen Montana reported:

- Water day sponsored by the MES PTO was a great success.
- MES and GCOE each received \$25,000 for the Multi-Tiered System of Support (MTSS) grant. The grant will be used for professional development and to purchase curriculum. Information related to MTSS from the CDE website is: “MTSS focuses on aligning initiatives and resources within an educational organization to address the needs of all students. It is an integrated, comprehensive framework for local educational agencies (LEA) that aligns academic, behavioral, and social-emotional learning in a fully integrated system of support for the benefit of all students. MTSS offers the potential to create systematic change through intentional integration of services and supports to quickly identify and meet the needs of all students.”
- A 4th grade teacher has been hired, and they are working on hiring a new 5th grade teacher. The MES counselor has submitted a letter of resignation.

WCHS – Dr. Geivett reported:

- Thank you to the Board members who attended graduation. Special thank you to Michelle Knight for giving a speech.

5.3 Director of Business Services – Debby Beymer reported:

- Distributed and reviewed changes to the budget.
- A resolution will be presented later on the agenda to allow the district to apply for a school bus grant.

5.4 Director of State and Federal Programs – Ellen Hamilton reported:

- 36 students completed their CTE Pathways in the following areas:
 - Agriscience – 7
 - Agricultural Mechanics – 7
 - Child Development – 16
 - Patient Care – 2
 - Foods - 4

5.5 Superintendent – Dr. Geivett reported:

- Thank you to everyone for a great year.
- Construction has begun and in full swing at all three schools, with lots of equipment on each site.
 - WHS is pretty much on schedule to be completed by the time school starts.
 - MES is behind schedule by one to two weeks.
- Hiring new staff throughout the district.
- WIS PTO is planning a drive through Indian Taco dinner for the 8th grade class on August 29th.

5.6 Board of Education Members

Mr. Ward reported:

- Attended the WIS and WHS graduations.
- Attended the WHS spring concert.
- Thank you to the community for donating to the schools.
- Bond projects are really coming along.

Mrs. Knight reported:

- Attended the graduations.
- Thank you to the staff for their hard work.
- Schools need to make sure that coaches follow the same rules as the athletes.

Mr. Parisio reported:

- WHS needs to make sure coaches turn in all their gear.
- Attended all three graduations.
- Track and football field look great.
- Thank you to Mr. Boyd, Ms. Samons and Mrs. Alves for their years of service to their schools.
- The Glenn County Fair was a great success.

Mr. Geiger reported:

- Attended WIS and WHS graduations, and they were great.
- The “Gift of Time Award” that WIS gives is such a great idea. Other schools should consider giving that award each year.
- The Glenn County Fair was a success in all areas.
- Thank you to all staff members for their hard work.

Mrs. Taylor reported:

- Thank you to the entire staff for their hard work this year.
- The community is very generous in their donating money to our schools.
- Sober graduation was a fun event. Lots of prizes distributed to seniors.
- The Glenn County Fair was great and the students did well.
- Attended the WHS spring concert which was outstanding.
- Attended WHS scholarship night. Great to see how many scholarships were presented.
- Attended all three graduations.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation from the Willows Community Thrift Shoppe in the amount of \$2,000.00 for River Jim.
2. Accept donation from the Willows Community Thrift Shoppe in the amount of \$500.00 for the WIS Library.
3. Accept donation from Jules Alcantara in the amount of \$50.00 for Murdock School.
4. Accept donation from Glenn County Fish & Game Commission in the amount of \$2,000.00 for River Jim.
5. Accept donation from Jeff & Susie Fleming in the amount of \$400.00 for the WHS Wood Shop.
6. Accept donation from Jeff & Susie Fleming in the amount of \$400.00 for the WHS Band.
7. Accept donation from John & Babs Berens in the amount of \$100.00 for WHS Softball.
8. Accept donation from Dominic & Judith Gallwitz in the amount of \$200.00 for the WHS Auto Shop.
9. Accept donation from the Willows Music Boosters in the amount of \$5,494.69 for the WUSD Music programs.
10. Approve the Murdock Elementary School obsolete textbook list.
11. Approve invoice from Voltage Specialists (MES fire alarm system)
12. Approve proposal from Walberg, Inc. (MES portables demo)
13. Approve quote from SupplyWorks (WHS lockers)
14. Approve quote from Camargo’s Locker Magic (WHS locker installation)
15. Approve proposal for California Custom Coatings (locker room flooring)

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #18-19-8 through #18-19-14 to attend school in the Willows Unified School District for the 2018/19 school year.
2. Approve Interdistrict Requests for Students #18-19-13 through #18-19-17 to attend school in another district for the 2018/19 school year.
3. Approve the Overnight Field Trip Request for WHS FFA Students to attend the FFA Officer Retreat in Montgomery Creek July 22-25, 2018.
4. Approve the 2018 CARS (Consolidated Application and Reporting System) Spring Collection.

C. HUMAN RESOURCES

1. Approve employment of Perla Rubio, Custodian (6 hrs/day), effective June 1, 2018.
2. Approve employment of Maria Castorena, Custodian (3.9 hrs/day), effective June 5, 2018.
3. Approve employment of the following employees for the Summer Program vacancies which will be billed to BCOE Migrant Ed:

Lead Cook	Nora Ayala
Assistant Cook	Cristina Ocampo
4. Approve employment of Anthony Neuhauer for Maintenance Department Summer Help.
5. Approve employment of Monica Garcia for Maintenance Department Summer Help.
6. Approve employment of Fabian Beas for Maintenance Department Summer Help.
7. Approve employment of LaDeana Luster, MES Teacher, effective August 8, 2018.
8. Approve employment of Leah Nunes, WHS Teacher, effective August 8, 2018. (pending clearance)
9. Approve employment of Robert Stupey, WHS Teacher, effective August 8, 2018. (pending clearance)

- 10. Accept resignation of Patricia Diaz, Yard Duty Supervisor/Crossing Guard, effective June 1, 2018.
- 11. Accept resignation of Amanda Samons, WHS Teacher, effective June 8, 2018.
- 12. Accept retirement of Janna Alves, MES Teacher, effective October 13, 2018.
- 13. Approve the Updated Classified Substitute List.
- 14. Approve the following 2018/19 WHS Fall Coaches:
 - Swimming – Head Coach Volunteer Patrick Sears
 - Cross Country – Head Coach Volunteer Danielle Andrade

D. BUSINESS SERVICES

- 1. Approve budget revision summary.
- 2. Approve warrants from 5/2/18 through 6/13/18.

Mr. Parisio moved, seconded by Mr. Geiger to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3551	Food Service Operations/Cafeteria Fund
BP 3553	Free and Reduced Price Meals
BP 4111/4211/4311	Recruitment and Selection
BP 4119.11/4219.11/4319.11	Sexual Harassment
BP 5022	Student and Family Privacy Rights
BP 5145.13	Response to Immigration Enforcement
BP 5145.6	Parental Notifications
BP 6162.5	Student Assessment
BP 6171	Title I Programs

Mr. Geiger moved, seconded by Mr. Parisio to approve the additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

- 2. **(Action)** Approve the College and Career Access Pathways Partnership Agreement and Appendix with Butte College.

Mr. Geiger moved, seconded by Mrs. Knight to approve the College and Career Access Pathways Partnership Agreement and Appendix with Butte College.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

- 3. **(Action)** Approve Resolution #2017-18-12 Order of Governing Board of Education Election.

Mr. Geiger moved, seconded by Mrs. Knight to approve Resolution #2017-18-12 Order of Governing Board of Education Election. Roll call vote taken.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

- 4. **(Action)** Selection of School Representative to the Golden State Risk Management Authority Board of Directors.

Mrs. Knight moved, seconded by Mr. Geiger to approve Buck Ward as the school representative to the Golden State Risk Management Authority Board of Directors.

AYES: Geiger, Knight, Parisio, and Taylor

NOES: None

ABSTAINED: Ward

MOTION PASSED: 4-0-1

5. **(Action)** Approve the Schedule of WUSD Regular Board Meetings for the 2018/19 school year.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Schedule of WUSD Regular Board Meetings for the 2018/19 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Local Control Accountability Plan (LCAP). Ellen Hamilton distributed the revised page showing the minor change requested at the hearing.
Mr. Geiger moved, seconded by Mrs. Knight to approve the Local Accountability Plan (LCAP).
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Local Control Accountability Plan (LCAP) Federal Addendum.
Mrs. Knight moved, seconded by Mr. Geiger to approve the Local Control Accountability Plan (LCAP) Federal Addendum.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve Stipulated Expulsion of Student #2017-18-03 through the spring semester of the 2017/18 school year. Student to comply with agreed upon Stipulated Expulsion Order. Any violation of this Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.
Mrs. Knight moved, seconded by Mr. Geiger to approve the Stipulated Expulsion of Student #2017-18-03 through the spring semester of the 2017/18 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
4. **(Action)** Approve the Adoption of the following textbooks for Willows High School:
- "Perrine's Literature – Structure, Sound & Sense (AP Edition)" (13th Edition) ISBN 9781337106542 published in 2018 by Cengage Learning.
 - "Keystone - Level E" ISBN 9781428434950 published in 2013 by Pearson Longman
- Mr. Knight moved, seconded by Mr. Parisio to approve the adoption of "Perrine's Literature" and "Keystone – Level E" for Willows High School.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code §3547.5.
Mrs. Knight moved, seconded by Mr. Parisio to approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code §3547.5.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Tentative Agreement between the Willows Unified School District and the Willows Unified Teachers Association (WUTA).
Mr. Parisio moved, seconded by Mr. Geiger to approve the Tentative Agreement between the Willows Unified School District and the Willows Unified Teachers Association (WUTA).
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve the Certificated Salary Schedule for the 2017/18 (Retro to 7/1/17), 2018/19, and 2019/20 school years.

Mr. Geiger moved, seconded by Mr. Parisio to approve the Certificated Salary Schedule for the 2017/18 (Retro to 7/1/17), 2018/19, and 2019/20 school years.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

4. **(Action)** Approve the Management Salary Schedules. Management salary schedules for the 2018/19 and 2019/20 school years were distributed.

Mrs. Knight moved, seconded by Mr. Parisio to approve the Management Salary Schedules for the 2018/19 and 2019/20 school years.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2017-18-13 and the 2018/19 Spending Plan for the Education Protection Account.

Mr. Geiger moved, seconded by Mrs. Knight to approve Resolution #2017-18-13 and the 2018/19 Spending Plan for the Education Protection Account. Roll call vote was taken.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve the Willows Unified School District's 2018/19 Original Budget.

Mr. Ward moved, seconded by Mrs. Knight to approve the Willows Unified School District's 2018/19 Original Budget.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. **(Information/Discussion)** Disclosure of Reserves in Excess of Minimum Requirement. Information only – no action taken.

4. **(Action)** Approve Agricultural Career Technical Education Incentive Grant 2018/19 Application for Funding.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Agricultural Career Technical Education Incentive Grant 2018/19 Application for Funding.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

5. **(Action)** Approve Resolution #2017-18-14 California Energy Commission School Bus Replacement Program.

Mrs. Knight moved, seconded by Mr. Geiger to approve Resolution #2017-18-14 California Energy Commission School Bus Replacement Program. Roll call vote was taken.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

6. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2018/19 school year.

Mr. Geiger moved, seconded by Mrs. Knight to approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2018/19 school year.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

8. **ANNOUNCEMENTS**

8.1 The next Regular Board Meeting will be held on August 2, 2018 at 7:00 p.m. at the Willows Civic Center.

8.2 WHS Boosters Golf Tournament will be held on August 4, 2018.

8.3 Back to School Luncheon will be held on August 8, 2018, at 12:00 p.m.

8.4 School Starts on August 9, 2018.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:26 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Taylor will report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 8:37 p.m.

10.1 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release: 1 classified employee

10.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

10.3 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10.4 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session.

At 9:47 p.m., the meeting reconvened to Open Session. President Taylor reported out:

Item 10.1: Action and direction given to Superintendent to release the classified employee.

Item 10.2: Update given to the Board.

Item 10.3: Update given to the Board.

Item 10.4: Evaluation of Superintendent was given, and based on the evaluation, the Board elected to extend the Superintendent's contract for one additional year.

12. **ADJOURNMENT**

Meeting was adjourned at 9:48 p.m.